



ISSUE RESOLUTION POLICY & PROCEDURE

Policy

The St Raphael’s Basketball Club requires that all issues are resolved to the satisfaction of the members and Committee in a timely fashion. Accordingly, the following issue resolution procedures have been developed to enable this objective to be fulfilled. All members have a responsibility to participate in reasonable actions to resolve issues. The procedures below detail the level of involvement for expediting issue resolution and are divided into TWO parts – Part 1 relates to *GENERAL PROCEDURES* and Part 2 relates to *SPECIFIC PROCEDURES*

PART ONE -General Procedures

- 1. Any person wishing to raise an issue shall do so as follows:

ISSUE	RAISED WITH
Basketball or team related	Team Manager/Age Group Co-Ordinator or Coach
General nature	Committee Member

Where possible the person reporting the issue should make suggestions that may resolve the issue. As soon as possible after an issue has been reported, the Team Manager, Coach /Age Group Co-Ordinator and/or Committee Member and the claimant must meet and try and resolve the issue.

- 2. Where the initial parties cannot resolve the issue, the Team Manager should refer the matter to the President. The President may at any time call on the Committee Members for assistance.
- 3. In attempting to resolve the issue, all parties should take into account the following factors:
 - 3.1 The extent of the issue, i.e., if it is likely to have a wider effect in the Club
 - 3.2 Should it be discussed at Committee Level?
 - 3.3 The number of players or teams affected
 - 3.4 Whether appropriate temporary measures are possible or desirable
 - 3.5 The expected time before the issue can be addressed
 - 3.6 What resources may be needed to resolve the issue?
- 4. The consent of the Committee must be obtained before any external parties are involved in the Resolution of Club issues. Only the Club President is authorised to make public statements on behalf of the Club.

Any basketball or team related issue reported to the Committee, where the Team Manager and/or Coach has not been given the initial opportunity to resolve any such issue, will be referred back to the Team Manager/Coach.

All Persons must take reasonable actions to avoid situations that could cause serious injury or harm to health of players, officials or the public. If any hazard is identified the Committee are to be informed as soon as possible.

PART TWO - Specific Procedures

Breach of the CODE of CONDUCT

Note: The Code of Conduct as used by the St. Raphael's Stars Basketball Club Inc. is an extract of the Code of Conduct prepared by Basketball Victoria. The sub-headings used by this Club are self explanatory and should be sufficient for this document. The full version is available on request to the committee or through the Coburg Basketball Stadium.

Players

The Code of Conduct covers many areas. For the purposes of these rules we are dealing with the more serious issues covered in The Code of Conduct under sub-headings 1 (playing by the rules), 2 (respecting referees and other officials), 3 (control your temper), 8 (respect the rights, dignity and worth of every person).

1. If a player is considered by the Coach or Team Manager to have breached the rules of The Code of Conduct they should be removed from the court through the normal substitute arrangements of the game.

If the issue was serious enough for the game to have stopped then they should be removed with the referees' knowledge. The Team Manager should make a note of the situation for any future reference.
2. The seriousness of the situation will have a bearing on the action to follow.

-If there was **NO physical or verbal abuse** then the player should be advised of what was wrong and kept off the court for the remainder of the half. If the Coach feels that the situation has not sufficiently cooled then they have the option of using the substitution rule to keep the player off for longer. The amount of time off the court should be longer than the amount that a player would have during normal player rotation. If a player re-offends, the action taken could be doubled.

-If there **WAS physical or verbal abuse** and this would have to include attempted abuse the player should be advised of what was wrong and the player should be left off the court for the rest of the game.

Note: Because the "intent" or "reasoning" of 7 year olds is likely to be very different to a 16 year old it is difficult to lay down specific laws for everything. Representatives of the Club, in this case Coaches and Team Managers, need to be given discretionary powers to be able to apply discipline where appropriate.

The following is a guide as to what the Club expects:-

Minimum one game suspension for all serious offences.

Second game suspension if the offence involved referees or officials.

If in the mind of the Coach or Team Manager the offence deserved a longer suspension,

The issue should be brought to the attention of the Committee.

If the player re-offends the issue should be brought to the attention of the Committee.

The Parents/Guardians should be kept informed. If a dispute develops over the issuing of discipline the issue should be brought to the attention of the Committee.

Note: It is possible that Coburg Basketball Association or Coburg Basketball Stadium rules might also be applied. These should be dealt with in conjunction with our Club rules. If these rules impose a heavier penalty than our Club rules then they would have to apply.

Officials and Parents/Guardians

All incidents relating to adult members of the St. Raphael's Stars Basketball Club Inc. or supporters, whether they are members or not, should be directed to the Committee for investigation.

Note: It is possible that Coburg Basketball Association or Coburg Basketball Stadium rules might also be applied. These should be dealt with in conjunction with our Club decision.